



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

April 19, 2001

Dana Thompson, Treasurer  
Sheet Metal and Air Conditioning  
Contractors' Political Action Committee  
4201 Lafayette Center Drive  
Chantilly, VA 22021

Identification Number: C00013961

Reference: Year End Report (11/28/00-12/31/00)

Dear Ms. Thompson:

This letter is to inform you that as of April 18, 2001 the Commission has not received your response to our request for additional information, dated March 28, 2001. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by May 9, 2001. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Scott Walker on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", followed by a horizontal line.

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Dana Thompson, Treasurer  
Sheet Metal and Air Conditioning  
Contractors' Political Action Committee  
4201 Lafayette Center Drive  
Chantilly, VA 22021

MAR 28 2001

Identification Number: C00013961

Reference: Year End Report (11/28/00-12/31/00)

Dear Ms. Thompson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B supporting Line 23 of your report discloses a contribution(s) to a candidate(s) for the 2000 general election; however, the funds were disbursed after the election date(s) (pertinent portion(s) attached). Please note that contributions may not be designated for an election which has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during that election campaign.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have made an impermissible contribution for an election which has already occurred, you should notify the recipient and request a refund and/or notify the recipient in writing of your redesignation of the contribution. In the best interest of your committee, all refunds and redesignations should be made within sixty days of the treasurer's receipt of the contribution(s).

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund or redesignation request sent to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memo

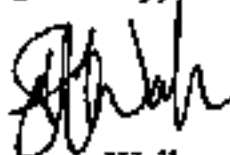
entries on Schedule B supporting Line 23 of the report covering the period during which the redesignation is made. 11 CFR §110.1(b)

Although the Commission may take further legal action regarding this impermissible activity, your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

-Schedule B supporting Line 23 of your report discloses a contribution(s) to Steve Gordon & Associates. Please clarify whether this is a federal committee(s), as there does not appear to be a committee(s) registered with the Commission under this name(s). In the event this is a non-federal committee(s), please disclose it on Schedule B supporting Line 29 of the Detailed Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Scott Walker  
Reports Analyst  
Report Analysis Division

**ITEMIZED DISBURSEMENTS**  
Contributions to Federal Candidates and Other Political Committees

SCHEDULE B

Sheet Metal and Air Conditioning Contractors Political Action Committee  
C00013961

Full Name & Mailing Address	Purpose of Disbursement	Disbursement For	Date	Amount
Ed Royce for Congress (CA - 39) PO Box 6765 Fullerton, CA 92834	FUNDRAISER	GENERAL	12/07/00	500.00
Committee to Re-Elect (CA - 46) Loretta Sanchez 604 S. Harbor Blvd. Santa Ana, CA 92704	CONTRIBUTION	GENERAL	General - 11/7/00 12/07/00	500.00
Ona Re-Elect Marge Roukema (NJ - 5) P. O. Box 635 Ridgewood, NJ 07451	CONTRIBUTION	GENERAL	General - 11/7/00 12/28/00	1,000.00
				2,000.00

*Special Event  
Sponsor*

Steve Gordon & Associates  
507 Capitol Court NE #100  
Washington, DC 20002

4,000.00  
4,000.00

SUBTOTAL of Disbursements This Page:

TOTAL Disbursements For This Period:

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